

### Saint Mary School Ridgefield

Re-opening Plan and
Addendum to the
Parent-Student
Handbook
version 2 - 9.18.2020

#### Please note:



The following document was prepared using the requirements and guidelines published by the Connecticut State Department of Education entitled, "Adapt, Advance, Achieve: Connecticut's Plan to Learn and Grow Together" as well as guidance provided by the Office of the Superintendent of the Diocese of Bridgeport in the document entitled, "We Face It Together: Faith, Academics, Community and Empowerment".

During the 2020-2021 school year this addendum to the Parent-Student Handbook will supersede the normal handbook for the sections in this addendum. All other policies in the normal handbook that are unrelated to the Covid-19 pandemic remain in place. Therefore it is imperative that parents read both the normal handbook and this addendum and sign the signature page provided.

Version 2 of this plan includes changes to pages 7, 12 and 14 as compared to the original plan.



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# from the principal

Do not fear: I am with you; do not be anxious: I am your God. I will strengthen you, I will help you - Isaiah 41:10

Now, more than ever, I feel so fortunate to be the Principal of a Catholic School. It is our faith that will sustain us as we start this 2020-21 school year and our faith that we will lean on should we have to pivot and change course. My team has worked tirelessly this summer to create plans to meet the needs of both in person learning, temporary home learning support, and should we need it, full distance learning.

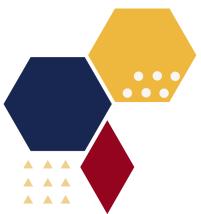
The following document contains the Saint Mary School Ridgefield reopening plan. I am grateful to the Diocese of Bridgeport and Dr. Cheeseman for the framework which they provided and the flexibility they granted each of our schools to meet the needs of our unique communities.

As you know, each day brings new information about COVID-19 and federal, state and local agencies continue to revise their mandates and guidance. As of early August, 2020 the Diocese of Bridgeport and Saint Mary School Ridgefield are opening 5 days-a-week. Should conditions change dramatically in the State of Connecticut and in Ridgefield specifically, we reserve the right to amend this document in order to ensure a safe environment for our students. You will be notified via email of all changes and/or amendments, and a current copy of this document will be available at all times on our website, www.smsridgefield.org.

More than anything this year, I am praying for the gift of grace for our entire community. Some of our Saint Mary family have made the difficult decision to homeschool this year. Some will be taking advantage of our temporary home learning, while we expect the majority to return to school later this month, along with many new families. We need to remember that only we can make the best decision for our own family, and my hope is that we can all show each other grace and understanding when that decision is different than our own. While we do not have the resources to provide customized solutions to meet every need, I feel confident that both our students who return to school as well as those who join our home learning program will continue to grow and thrive in their faith and academics and will feel the love of this very special Saint Mary community.

Blessings and peace, Anna O'Rourke

# scenario 1: attending school in person





#### What will it look like to attend school in person?

We recognize the need for students to attend school in-person to the degree that health conditions allow. As such, we have developed plans to increase the safety of everyone at Saint Mary School Ridgefield by changing how we use our space and implementing new practices that allow for personalized learning during times of pandemic. The following guidelines will be implemented based on feasibility, limitations of the setting, and student and teacher needs.

#### ARRIVAL PROCEDURES

#### PRESCHOOL BEFORECARE

- Beforecare is available to preschool students from 7:10 am until the start of their preschool program each day UNLESS there is a delayed opening. There is a charge for this service, and you need to be registered prior to using it.
- Parents who are dropping off students for Beforecare should park in the left side parking lot along the Hall, wear a mask, and enter via the Day Chapel. Your student will be escorted to the Hall for before care by a staff member.

#### **PRESCHOOL ARRIVAL**

- Parents should park in front of the school, wear a mask, and bring their student to their designated spot either at the preschool playground or entrance to the right of the preschool playground to meet their teachers.
- Parents will not be permitted to enter the classroom.
- Please arrive promptly at 8:30 am for our PK-4's and TK program, and at 8:45 am
  for our PK-3's program. For late arrivals please enter at the main office vestibule
  and your child will be met.



#### ARRIVAL PROCEDURES (CONTINUED)

#### K-8 ARRIVAL VIA CAR

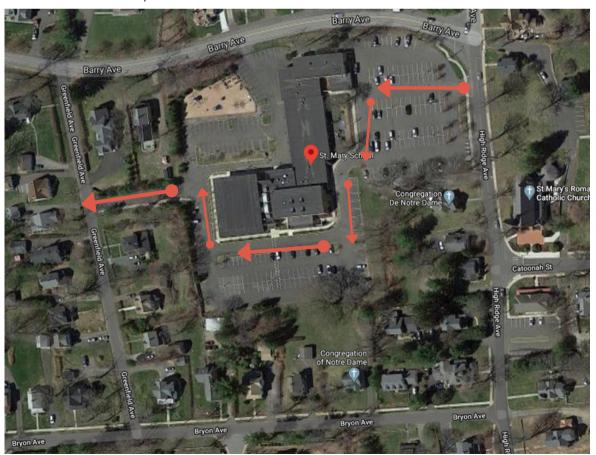
- All students will be dropped off in a "car-line". There is not an option for parking and walking your student into the school building.
- Please do not arrive at Saint Mary School until 7:10. Students will not be allowed in the building until then.
- Please enter via High Ridge Avenue and pull up along the sidewalk by the
  preschool playground and proceed to the main entrance. Once your car is pulled
  over completely, and you are past the designated area, your student may exit the
  car.
- Students in K-5 should enter by the main office. Middle school students should enter the building by the Religious Education office.
- Goodbyes and hugs should happen at home to expedite the drop off process.
- Please follow the sidewalk around the building and exit onto Greenfield Ave.

#### K-8 ARRIVAL VIA BUS

- Saint Mary School will follow the Ridgefield Public School guidelines related to busing, social distancing and the wearing of masks.
- Driving your student(s) to school is highly suggested

#### **TARDY ARRIVAL**

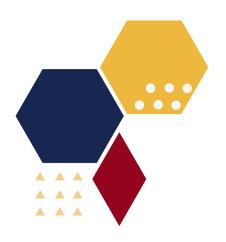
 Should you arrive later than 7:30, please pull up to the main entrance as described above, and call the main office. The doors will be opened for your student.



#### **FACE COVERINGS**

Guidance on face coverings and other social distancing guidelines are based on the information available to us currently. Guidelines may be subject to change should it be deemed necessary.

- All adults who enter the building must supply and wear mask that covers their nose and mouth
- Students are asked to supply their own mask. Masks with the SMS logo are available through Lands' End, but are not required. Saint Mary School will maintain a supply of extra masks for students.
- Masks may not include any graphics or wording that would be contrary to the teachings of the Catholic Church, offensive, or insensitive in any manner.
- Acceptable masks are cloth, surgical, and KN95. Not acceptable face coverings are neck gaiters, bandanas, and valve masks.
- Children in grades Preschool through grade 8 are required to wear face masks.
- The teacher will alert students when masks may be removed. This will occur when social
  distancing can be achieved, including times such as but not limited to: working
  independently at their desks, during PE class and recess, rest time (for younger students)
  outdoors, and in spaces where students can safely distance. Mask breaks are incorporated
  throughout the day.
- Students with documented medical conditions that prevent the wearing of face coverings, a special health care need, or a developmental need may be exempted from wearing a mask.
- Teachers and staff will be required to wear a face covering when social distancing is not possible.





We are keenly aware of the role we play in our students, staff and families well-being. We are following the guidance of organizations such as the Ridgefield Department of Health, the CDC, the American Academy of Pediatrics, and the Diocese of Bridgeport. We recognize that not all "experts" agree, and we ask for your support as we navigate this complicated situation.



#### IN THE CLASSROOM

- Classes will utilize outdoor space when possible.
- Interior classroom doors will remain open for air circulation.
- All classrooms and office areas have been set up following the CT state requirements to maximize social distancing.
- Unnecessary furniture, rugs and items that cannot be easily sanitized have been removed.
- Desks will be spaced 4-6 ft apart and will face in the same direction.
- During small group meetings, students will be required to wear masks and/or use partitions
- Group interaction between groups of students will be limited.
- Students will be organized into cohorts to minimize crossover of children and adults within the school. In many cases, an entire class will be considered a cohort. Other classes may be split.
- Some cohorts are already closed to new students and others are close to capacity.
- We will stagger opening days to allow cohorts to enter the school prior to full
  attendance to give students time to understand the new policies and protocols,
  and to practice the changed routines and rules
  - Thursday, August 27, 2020 students in Grades K, 2, 4, 6, and 7 will attend school
  - o Friday, August 28, 2020 students in Grades 1, 3, 5, and 8 will attend school
  - o Monday, August 31, 2020 school is in full session for students K-8
  - The first day of Preschool is Monday, August 31, 2020. Families will have the opportunity to attend a small group meet and greet prior, more information to come.

#### COMMON SPACES - HALLWAYS AND STAIRWELLS

- Steps have been taken to minimize the need for students to move throughout the building. Wherever possible, teachers will travel to the grade level classrooms rather than students traveling to a specialty classroom.
- When moving throughout the building, students should maintain 6 feet of distance between each other when possible. Signs will be placed on the floor/walls as visual reminders.
- Students will always travel on the right side of the hallway.
- Each teacher will establish procedures for the use of cubbies and lockers to minimize proximity
- Face coverings must be worn in hallways and common spaces



#### LUNCH

- Saint Mary School has suspended it's hot lunch program. All students must bring lunch/snack from home.
- All students will eat lunch in their classroom.
- Lunch boxes will be permitted, however, we ask that they are thoroughly cleaned each night. Disposable paper bags are encouraged.
- There is not a microwave available to heat up student lunches.
- As a reminder, no foods containing nuts may be brought to school for lunch or snack.
- Non-glass water bottles are encouraged.
- Only the bottle filler water fountain will be operational.
- You may not arrange for food to be delivered to students by local restaurants.
   Students should arrive with their lunches each morning.

#### **RECESS**

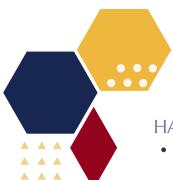
- We continue our belief that recess is a critical part of our school day for all students, Preschool Grade 8.
- Preschool classes will use the preschool playground one class at a time.
- K-8 will use the back playground in their normal groupings (K-2, 3-5, 6-8) but will use three distinct areas on a rotating basis to allow for social distancing.
- Each grade will have their own set of recess equipment that will remain in their classroom when not in use and sharing of equipment between cohorts will not be allowed.
- After each recess period, the playground equipment will be cleaned prior to the next group using it.
- In inclement weather students will have indoor recess with their cohort.`

#### **BATHROOMS**

- Procedures will be put in place to limit to two the number of students allowed in a hall bathroom.
- In the main floor bathrooms, the middle sinks will not be used.
- Touchless soap dispensers are in all bathrooms
- Surfaces will be cleaned both intraday and at the end of the day.









- Preschool Grade 2 students have sinks in their classrooms which will allow for frequent hand washing.
- Grades 3-8 will have access throughout the day to sinks for hand washing.
- Hand sanitizing stations will be set up at all of the school entrances and will be used by all who enter the building.
- All classroom will have hand sanitizing stations. Students will sanitize their hands upon entering the classroom, before and after recess, and before and after lunch/snack
- Common surfaces will be wiped down frequently
- We employ a professional cleaning company to perform nightly cleaning of the school building along with scheduled deep cleaning.
- Our facilities team supplements this with intraday cleaning protocols.
- Hydrostatic cleaning will be used by our facilities team and professional cleaning service daily
- All faculty and staff will be trained before the start of the school year about what cleaning products to use and how often to use them within their cohort. This includes spaces being used for Before and After Care.



- Shared supplies and materials among students will be limited
- Any shared items will be disinfected regularly
- Please provide those supplies requested by your teacher(s)
- We recognize that disinfecting wipes are hard to find at the moment, and will gratefully accept them later in the year.

#### **MASS**

- To begin the year, students will not attend in-person Mass that is open to the public
- If students attend in-person, private Mass, social distancing protocols will be followed.
- St. Mary Parish is undergoing renovation of their Church. There will be a daily Mass at 12:30 pm on Mondays, Wednesdays and Fridays in half of the Nancy Bossidy Recreation Center.
  - Parishoners will park adjacent to the gym and enter through the gym doors with our security guard present.
  - Gates/stairwells will be locked so that there is no access to any student areas.
  - No students will have PE class during or after Mass
  - The gym and restrooms will be thoroughly cleaned prior to the next day.
  - No K-8 students will have recess on the back playground during Mass.



#### **SAFETY**

- Saint Mary School has acquired infrared thermometers, pulse oximeters, face
  masks, plexiglass for office and nurse use, sanitizing stations, disinfectant wipes
  and cleaning materials, gloves, no touch trash cans, hydrostatic cleaning
  machines and signage to indicate social distancing procedures
- Ties will not be part of the uniform this year because they are not easily washed daily

#### **VISITORS**

- Parents and visitors will not be allowed in the school building before, during or after school hours except in rare instances and only with the permission of the Principal.
- Parents who need to drop items off will leave them in the vestibule.
- Parents who need to pick their students up early for appointments or illness will sign them out in the vestibule. Students will not be allowed to wait for parents in the main office, they will be called only when parents arrive in the vestibule.
- Parent/teacher meetings will need to be held via Zoom or phone call.
- If a parent or visitor has permission from the principal to enter the building, they must sign in, wear a mask, and use hand sanitizer upon entry.

#### INSTRUCTION

- To provide maximum flexibility and ensure effective instruction, teachers will
  use an online learning management system, Google Classroom, to plan and
  share lessons and communicate with students and families
- Teachers will plan and pace instruction to accommodate the movement of individuals or entire classes between in-person and at-home learning.

#### **SPECIALS**

- Art. Music, World Language, and Llbrary (K-5) will take place in the grade level classrooms/homerooms.
- PE will take place in the gym or outdoors





#### BAND AND STRINGS PROGRAM

• Band and strings will be offered virtually after school as an optional enrichment activity.

#### AFTER SCHOOL ENRICHMENT/ACTIVITIES

- All after school enrichment activities are canceled until further notice.
- There will be no Parish use of classrooms for any meetings / religious education until further notice.

#### **AFTERCARE**

- Aftercare will continue to be available to all students PK-Grade 8, Monday-Friday until 5:30 pm with the exception of Early Dismissal days.
- There are additional charges, billed monthly, for Aftercare.
- Drop in Aftercare will not be available. Procedures for registration, scheduling and pick up from Aftercare will be distributed prior to the start of school.

#### PRESCHOOL DISMISSAL PROCEDURES

 Your teacher will review the dismissal spot for your class prior to the start of school.

#### K-8 DISMISSAL PROCEDURES

- Bus students will be dismissed beginning at 2:10 pm, one bus at a time. Students will remain in their classrooms until their bus is called.
- When bus dismissal is complete, walkers will move to their assigned spots in the Hall and Day Chapel.
- Parents will be given carline name signs that should be placed on the passenger side visor.
- Because of Preschool Dismissal at 1:45 pm and 2:00 pm, no K-8 parents should arrive prior to 2:20 pm.
- Parents should enter the parking lot from High Ridge Avenue, and proceed alongside the sidewalk in front of the preschool until the designated stop area alongside the day chapel.
- While waiting, parents must stay in their cars.
- A staff person will log the cars in order of arrival, and students will be dismissed
  in groups. Please move forward slowly and carefully when the car in front of
  you departs.



#### COMMUNICATION WITH THE MAIN OFFICE

It is our goal to reduce / eliminate the need for forms/paper to be exchanged between home and school. To that end, the following procedures will be put in place.

- Attendance please send an email by 9:00 am if your child will not be attending school that day to attendance@smsridgefield.org. Please indicate if they are ill or out for another reason.
- Changes to Dismissal you will be asked to set up your dismissal default at the start of the year (i.e Bus #15 everyday, Pick up by Mom M/W/F and aftercare on T/Th, etc.). Should you need to make a change to your student's dismissal default, or to confirm a playdate, please email attendance@smsridgefield.org no later than 1:30 pm. If there are changes after 1:30 pm please call the main office at 203.438.7288.

#### HEALTH MONITORING AND CONTAINMENT PLAN

Saint Mary School will follow the Ridgefield Public School plan for Health Monitoring and Containment.

#### MONITORING OF SYMPTOMS

#### Prior to Reporting to School or Work:

All staff members and students (conducted by parents/guardian) must self monitor for symptoms of COVID -19 prior to leaving their home to report to school and work. Symptoms to monitor include:

- Fever of 100.4 or more or chills
- Cough
- · Shortness of breath or difficulty breathing
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Any staff member or student who exhibits any of these symptoms of COVID-19 must not report to work or school and must contact their medical provider. Staff members or students must contact the Nurse Linda Silvers at silversl@smsridgefield.org.

#### During the School and Work Day

During the school day any staff member or student with any symptoms of COVID (listed above) should report to the school nurse, they will be moved to the designated containment room and dismissed from school. All persons who enter the designated containment room will be logged.

We we follow the CT State Department of Education's Addendum 5 which outlines the protocols to be followed when an individual has COVID-19 symptoms and/or has come into close contact with someone diagnosed with COVID-19. In order to return to school these protocols must be followed.





#### CONTAINMENT PLAN

The containment rooms shall be staffed with trained school employee wearing PPE. Rooms will be properly ventilated or have an appropriate air filter. Nurse Linda will notify Mrs. O'Rourke and the Ridgefield Public Schools (RPS) nursing coordinator of any student or staff exhibiting signs or symptoms of COVID-19 or with known exposure to COVID-19 or a positive COVID-19 test. The nursing coordinator will alert the RPS medical advisor and the town of Ridgefield Director of Public Health. The response team will consist of Nurse Linda, the RPS nursing coordinator and Mrs. O'Rourke.

If any person with a confirmed case of COVID-19 has been present in school the local health department must be notified immediately. Communication about a confirmed case of COVID-19 in the school building will be immediately sent to parents. Next, the school building will be cleaned and disinfected per CDC guidelines after any confirmed case of COVID-19.

Students and staff will be able to return to school in accordance to the CT State Department of Education's Addendum 5 which outlines the protocols to be followed when an individual has COVID-19 symptoms and/or has come into close contact with someone diagnosed with COVID-19.

Please note, if your child is out of school due to a short-term illness, i.e. a cold, allergies, etc. and it is not COVID related, it will not result in a remote learning plan.



# scenario 2: sudden school closure

## WHAT IF MY CHILD'S CLASS OR THE ENTIRE SCHOOL NEEDS TO CLOSE?

It is possible that at some point a class, our entire school, or all schools in the state of Connecticut may need to return to distance learning for a period of time with a plan that ensures high- quality distance learning for all students across our school. Decisions regarding closure will be made in collaboration among the Principal, the Diocesan Superintendent of Schools, and local health officials. Under the leadership of the Diocesan Office of the Superintendent, key structures and strategies that lead to distance learning success have been identified.

These structures and strategies included below reflect our commitment to your child as an individual and includes small-group personalized instruction. If the class or our school needs to close, your students will attend school from home in accordance with our schools distance-learning attendance and behavior policies. If you need assistance to secure access to a Chromebook or tablet and adequate internet access during times of possible closure, please let the principal know now so we can plan accordingly.

#### ALL CLASS STANDARDS

- Saint Mary School Ridgefield will use Google Classroom as its online Learning Management System (LMS) to plan and share lessons and communicate with students and families
- We will use synchronous distance learning technologies, such as Zoom or Google Meet to engage students learning at home at least four days each week with real-time video instruction between students and teachers
- We will communicate in advance, a schedule that includes live sessions and assignments
- Teachers will curate or create and share with students curriculum-aligned digital learning resources, lessons, and activities such as online videos to review curricular content teachers were not able to cover during live sessions

#### PRESCHOOL 3'S, 4'S AND TK

- Synchronous, live whole group instruction will occur daily (at least four days each week) and will be aligned to the curriculum
- Each student will receive 1-1 or small-group differentiated instruction at least twice weekly
- Live sessions for specials will occur as directed by the principal



#### KINDERGARTEN THROUGH GRADE 3

- Synchronous, live whole group instruction will occur daily (at least four days each week) and will cover Religion; phonics; reading; writing; and math and will make connections to science and social studies
- Each student will receive small-group differentiated instruction at least twice weekly to include English/language arts, reading, and math
- Live sessions for specials (e.g. art, world language, music, P.E., and library) will occur as directed by the principal

#### GRADES 4 AND 5

- Synchronous, live whole group instruction will occur daily (at least four days each week) and will cover: Religion; English/language arts; math; science; and social studies
- Each student will receive small-group differentiated instruction at least twice weekly to include English/language arts, and math
- Live sessions for specials (e.g. art, world language, music, P.E. and library) will occur as directed by the principal

#### MIDDLE SCHOOL

- Synchronous, live whole group instruction will occur at least twice each week for each departmentalized content area (e.g. Math, English/language arts, Science, Social Studies, Spanish and Religion)
- Each student will receive 1-1 or small-group differentiated instruction at least twice weekly to include English/language arts and math
- Students may receive 1-1 or small group instruction in other content areas as needed, at the discretion of the principal and/or teacher
- Live sessions for specials (e.g. art, music, P.E) will occur as directed by the principal





### scenario 3:

# temporary at home instruction for individual students

Students who are unable to immediately return to school in the fall or those who need to temporarily return to distance learning while their classmates are attending in person classes will continue to be a part of their school and class communities and will continue to receive some instruction (live and recorded) from their teachers.

Students who are receiving at-home instruction will be assigned an additional Saint Mary School learning support teacher who will coordinate the child's education needs with the school and the parent as well as provide academic support.

Temporary at-home instruction is arranged through the school principal.

- Although the teacher's primary focus will remain with the children present in the classroom, students will receive academic support from a distance learning support teacher to provide personalized attention to their learning needs.
- If a parent has concerns about their child returning to school in-person in the fall, please contact the principal as soon as possible

#### KINDERGARTEN - GRADE 8

- Students will continue to receive direct instruction, assignments, and feedback from their classroom teacher(s).
- Teachers will use a learning management system (LMS, e.g. Google Classroom) to provide lessons, assignments, give feedback, and communicate with students and families
- Students will turn assignments in through the LMS
- Teachers will use synchronous and/or asynchronous learning technologies to
  provide those learning at a distance access to instructional materials aligned
  with the sequence and pacing of students learning in-person. These may include
  live-streaming classes and/or providing pre-recorded lessons.

Additionally, students will be assigned a Distance Learning Support Teacher who will provide small-group instruction and support while they are learning from home.

- Distance Learning support staff will coordinate with our classroom teachers to join the classroom teachers' LMS and stay abreast of upcoming assignments
- Distance Learning Staff will make regular contact with students and families, including phone calls
- Students will receive age/grade-level small group or 1-1 instruction from their Distance Learning Support Teacher twice per week



### support for students and families

The following section highlights resources available through the Dlocese of Bridgeport.

We understand that these challenging times have brought new fears around the mental and physical health of young people as well as significant financial concerns for parents. In the coming weeks you will receive more information regarding each of the following initiatives which we hope will provide you and your family support and additional comfort as you send your child back to school.

#### PHYSICAL AND SOCIAL FMOTIONAL WELL-BEING

As Catholic educators we, in our effort to form, inform, and transform the young people with whom we work, understand that education, especially faith based education, requires a commitment to the whole student – mind, body and soul. Further, we recognize the commitment you make in sending your child to one of our schools and the trust you place in us. As such, we offer the following supports for our students and families.

#### **Physical Well-Being**

We are pleased to announce our new school-based telehealth partnership with MyCatholicDoctor, a leader in the telehealth industry offering medical care that is in line with the teachings of the Catholic church. With Parent consent, MyCatholicDoctor can provide in-school telehealth visits that include the school nurse, the child and the parent. The parents see the child and the whole exam. Then the parent, the school, and the pediatrician have a conversation about how best to meet the needs of the child. Their team of faithful healthcare professionals provide comprehensive pediatric examinations and treatment, using state-of-the art equipment, including a virtual care stethoscope to listen to heart and lung sounds, and a video otoscope to look at ears and throat.

Their pediatricians can:

- Order lab tests at Quest Diagnostics or your lab of choice
- Order x-rays and other imaging studies at your local imaging center or hospital
- Prescribe medications to your pharmacy of choice
- Coordinate care with the family's primary care physician

Saint Mary School Ridgefield will be participating in this telehealth program with MyCatholicDoctor and more information will be forthcoming.



#### Social Emotional Well-Being

Recognizing that this has been a potentially stressful year for students and that some students may experience some level of anxiety as they return to school, we are developing a social-emotional wellness plan that ensures that every student at every school has access to a qualified and licensed social worker.

This social worker can provide counseling to students and support to families as needed and will enable us to provide student and parent access to a 24 hour call line as well as a cache of resources to help families through this crisis. We hope to have this program in operation by mid- August so that we can help any family who needs support in the transition back to school.

#### Financial Support

Recognizing the very real financial implications that this pandemic has had on families and in response to the overwhelming number of requests made on the parent survey, we are happy to announce the COVID-19 Hardship Fund.

Thanks to the generous donors to Foundations in Education, we have already secured one million dollars to help families. With the benefit of their generosity, we will do the best we can to support a family's desire to remain in Catholic education.

#### Summer Learning Support

Realizing that some students may feel as though they may not be prepared academically to return in the fall, we have made The Exact Path online learning program available to all students. Teachers use this exciting digital tool during the school year to personalize learning across grades K–12 in reading, language arts, and math and now we have made it available to students over the summer!

Exact Path starts by targeting each student's academic strengths and weaknesses with an adaptive assessment, and then it prescribes a tailored playlist of lessons, practice, and short quizzes at their learning level. In addition, many students will have access to other online learning tools selected by their teachers through their Clever portal.

Any students enrolled in grades K-8 during the 2019-2020 school year can access Exact Path and other tools by logging in to the Clever Portal using their school/google email and password here: https://clever.com/in/diobpt.

More information is available through your individual school's administration. Newly registered students may be registered into this program by contacting our Personalized Learning team directly. (PersonalizedLearningTeam@diobpt.org)

